

Cedarview Middle School Council
Minutes of the Meeting Held January 10, 2006

The meeting was called to order at 7:05 PM by Paul Churchill, Chair. Regrets from Jeff Wilson, Tina Norgaard and Patty Stevenson.

1. The agenda was approved.
2. Approval of December 13 minutes. Moved – Paul Churchill; seconded – Michele Nielsen.
3. Treasurer's Report – Karen Acton
 - a) No final numbers yet from QSP – \$67,421 has been deposited to our account, but this will change when QSP and other invoices are paid.
 - b) Invoices have started to come in.
 - c) Nothing new regarding the \$169 deficit from clothing sales.
 - d) Karen will be setting up an account that will yield us a better rate of interest until the QSP money is used.
4. Principal's Report – Melanie Buchanan
 - a) There was a smooth ending to December at CMS and a good beginning to January.
 - b) The web site is looking good as our parent volunteer has begun her work; it is still under construction.
 - c) A letter of thanks from Dave Petrie on behalf of Severn was read regarding the \$2000 from QSP which was designated for that school.
 - d) The office is checking to see if any current Grade 8's should be going to Merivale who are not in the gifted program. Tuesday, January 17 is the "Getting Ready for Grade 9" parent information night with Melanie and Glenn Coughtrey, Principal of John McRae. Staff are working to avoid a double-booking as that is also Merivale's information night.
 - e) Pauline McKenna reported that Frank Allen will be doing a workshop with staff on January 17 on the topic of brain-based learning, understanding the adolescent brain, and how to structure lessons around this. January 24 the Grade 6 teachers will have a workshop on Guided Reading and Writing for a half day with Jeff Riff.
 - f) The first ski day will be this Friday; there are three in January and three in February. Mr. Peric will meet with students regarding safety issues.
 - g) The new Berrigan School opened yesterday. Current Grade 5 Jockvale students will have the choice of coming to CMS and then John McRae, or attending Berrigan for Grade 6 and then Sir Winston. This option of switching to Sir Winston also affects about 20 of our current Grade 6 students. As well, anyone currently attending Barrhaven Public and Jockvale on a transfer will now be able to automatically come to CMS instead of having to apply for a transfer to come here and waiting until September to find out.
 - h) The Ministry is looking at 20 minutes per day of physical activity per student - sustained, moderate exercise during instructional time. Principals will be meeting to get ideas of how this may be implemented.
 - i) The school is looking at a "balanced school day" format where students would not have more than two 50 minute periods back-to-back without a lengthier break for eating/activity. Staff are interested in this format.
 - j) A canal day is in the planning for this year; the logistics are still being ironed out and due to bussing issues, the three grade levels may be split up to go on three different days.

New Business/Updates

a) QSP fundraiser/Wish List/Newspaper ad

The following motion was voted on and approved by e-mail vote in mid-December, rather than waiting until the January 10 meeting for presentation.

"The Wish List Committee moves that School Council approve the allocation of QSP funds for the following items:

- \$5000 for Odette Barrington to purchase books and magazines for the library
- \$575 for Rick Zubrycki to purchase a VHS-DVD recorder
- \$5000 to the school to purchase various digital equipment (cameras, camcorders, accessories)
- \$200 to the flag football team for its trip to the Canadian championships
- \$2000 to Severn Public School
- \$1500 to match funds raised by students during the year for Kids Helping Kids (total of \$14,275)

Receipts for these purchases/expenditures must be submitted to School Council for reimbursement by February 28, 2006, failing which the allocated funds will revert to School Council for reallocation."

Notes:

1. The VHS-DVD recorder will be used to transfer to DVD tapes already in the school; the school's VHS players are on the way out.
2. There were many requests for digital equipment of one sort or another. Rather than try to determine whether any of the requests were actually duplicates and the extent to which the equipment will be shared among the teachers, the Committee decided to simply allocate an amount to the school to be spent as staff see fit.
3. Council has a policy of allocating 3% of funds raised to teams travelling outside the region to represent the school.
4. The total amount for the items recommended by the Committee is \$22,324.44, which means Council can entertain more requests and still leave itself a balance for contingencies.

Paul Churchill had proposed that an ad be run in the Barrhaven Independent to thank all those who supported the QSP fund raiser. Michele spoke to the publisher who was to contact Paul. She will remind him again. An ad costs \$54.00.

b) OCASC – we have no representative but have paid our dues and are receiving the information.

c) Web site – previously reported on by Melanie Buchanan.

5. The meeting adjourned at 8:20 PM.

In attendance: 11

Karen Acton

Melanie Buchanan

Paul Churchill

Carole Craswell

Judy Edwards

Ralph Frank

Pamela Manson

Pauline McKenna

Michele Nielsen

Shairoz Rupani

Heather Sommerville

Submitted by: Carole Craswell